

**ORPHANS' COURT FOR HOWARD COUNTY, MARYLAND**

8360 COURT AVENUE, ELLICOTT CITY, MD 21043

ROW (410) 313-2133; Facsimile (410) 313-3409

March 25, 2015

Dear Attorney/Prospective Appointee:

From time to time, it becomes necessary for the Orphans' Court to appoint an attorney to act as Personal Representative or Special Administrator. Often, these estates are complicated and require a deft hand when dealing with family members. The Court is instituting an open process of appointment and is inviting attorneys to apply. To that end, please complete the following questionnaire, which will be kept on file by the Orphans' Court. It is our intention to rotate appointments among members of the Maryland Bar.

**GENERAL QUALIFICATIONS:** Interested attorneys must have a practice that includes the areas of probate and estate law.

**SPECIFIC QUALIFICATIONS:** Attorneys who also practice in related areas including accounting, family law, real estate and the like, will be given primary consideration in estates requiring that experience.

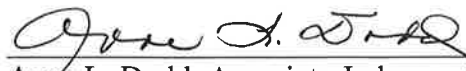
**NOTE:** Interested attorneys must be willing and able to complete and file estate documents in a proficient and timely manner. These filings include: Petitions for Probate, Inventories, Information Reports, and Accountings. Knowledge of what is expected of a personal representative and the willingness to comply with these expectations are crucial to appointment.

The Application is attached.

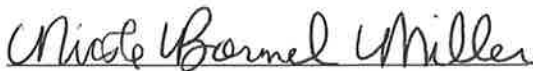
Yours truly,



Leslie Smith Turner, Chief Judge



Anne L. Dodd, Associate Judge



Nicole Bormel Miller, Associate Judge

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**APPLICATION FOR APPOINTMENT**  
**AS PERSONAL REPRESENTATIVE OR SPECIAL ADMINISTRATOR**  
**IN PROBATE MATTERS**  
**BY THE ORPHANS' COURT FOR HOWARD COUNTY**

Name:

\_\_\_\_\_

Name and address of law firm:

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email address: \_\_\_\_\_

Year admitted to Maryland Bar: \_\_\_\_\_

Member of Howard County Bar: \_\_\_\_\_ ("YES" or "NO")

Willingness to do estate work pro bono (not required): \_\_\_\_\_ ("YES" or "NO")

Specify areas and years of experience (please check all that apply):

- |  | # years practiced |
|--|-------------------|
| <input type="radio"/> Probate law/estates and trusts | _____             |
| <input type="radio"/> Accounting                     | _____             |
| <input type="radio"/> Family Law                     | _____             |
| <input type="radio"/> Real estate                    | _____             |
| <input type="radio"/> Other: _____                   | _____             |

*Please return completed application, addressed to the Chief Judge of the Orphans' Court, to:  
8360 Court Avenue, Ellicott City, MD 21043*